

FEDERAL ENERGY REGULATORY COMMISSION  
Office of Energy Projects  
Division of Dam Safety and Inspections – Atlanta Regional Office

**March 4, 2026**

VIA Electronic Mail

Addressee List Enclosed

**Subject: 2026 Emergency Action Plan (EAP) Functional Exercise Reminder Letter**

Emergency Action Plans (EAPs) are an integral part of the Federal Energy Regulatory Commission's dam safety program. Since all parties involved during an emergency must understand each other's roles to successfully implement an EAP, periodically a comprehensive test with State and local emergency preparedness agency participation is necessary.

This letter serves as a reminder of your responsibility to conduct a Functional Exercise of your EAP in 2026 for your project(s) listed in the enclosure. This type of exercise involves gathering representatives and having them "act out" their responsibilities for a simulated emergency in a stressful environment with time constraints. The purpose of the exercise is to test the EAP, ensure the local agencies understand the inundation maps and other information available in the EAP, observe the actions your personnel and the agencies take during a simulated emergency, and discuss possible changes to the EAP to improve its effectiveness. It will be necessary to coordinate with the appropriate emergency preparedness agencies to develop and schedule the exercise. You will need to develop a number of injects that will be distributed during the exercise to obtain responses from the participants. The injects should elicit responses showing the level of understanding of each participant's role in an actual emergency.

Within ninety days of the date of this letter provide an estimated date for conducting your functional exercise to the D2SI engineer assigned to your project. Schedule the exercise prior to December 31, 2026.

As outlined in Chapter 6 of the Engineering Guidelines, submit an evaluation report of the tabletop and functional exercise within 60 days of the date of the functional exercise. Include in the report comments made by the state and local agencies during the evaluation session of the exercise, written comments, and revisions to the EAP notification list.

File your evaluation report using the Commission's eFiling system at <https://www.ferc.gov/ferc-online/overview>. When eFiling, select Hydro: Dam Safety and Atlanta Regional Office from the eFiling menu. The cover page of the filing must indicate that the material was eFiled. For assistance with eFiling, contact FERC Online

Support at [FERCOnlineSupport@ferc.gov](mailto:FERCOnlineSupport@ferc.gov), (866) 208-3676 (toll free), or (202) 502-8659 (TTY)

We appreciate your continued cooperation in ensuring the safety of your project. If you have any questions or need additional information about functional exercises, please contact the FERC engineer assigned to your project.

Sincerely,

William J. Brown, P.E.  
Regional Engineer